



Housing Authority and Urban Renewal  
Agency of Polk County

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## MUTUAL TERMINATION OF LEASE AGREEMENT

This Agreement is to be used by a Housing Choice Voucher participant family and property owner to terminate their current rental / lease agreement and/or notice.

This Agreement may be used if the termination of rental / lease agreement is intended to occur during the initial one-year term of the rental / lease agreement **OR** anytime thereafter when the 30- or 60-day notice requirement to vacate is waived.

If both parties agree to termination of the current rental / lease agreement, fill in the date agreed upon, then sign and date this form where indicated and submit to West Valley Housing Authority.

Unit Address: \_\_\_\_\_  
\_\_\_\_\_

### TENANT'S DECLARATION:

I am requesting the termination of the rental / lease agreement and/or notice at the above unit. I am planning to vacate the unit no later than

\_\_\_\_\_. \*\*

Tenant Signature: \_\_\_\_\_  
Client Full Name Date

### OWNER'S DECLARATION:

By my signature, I agree to allow this tenant to terminate their rental / lease agreement and/or notice of intent to vacate the above unit as of the planned vacate date noted above. I also agree to reimburse the Housing Authority any HAP payment beyond the above noted vacate date.

Owner Signature: \_\_\_\_\_  
Landlord Full Name Date

### \*\*PLEASE NOTE:



The lease between landlord and tenant **terminates** as of the above-specified agreed date. The Housing Assistance Payments (HAP) Contract between the landlord and Housing Authority also terminates as of this date.



Please refer to your HAP Contract or call your Caseworker / Inspector for more information.

